

**CITY OF WESTOVER**  
500 DUPONT ROAD, WESTOVER, WV 26501  
PHONE: 304-296-6860 FAX: 304-296-6582

**SEASONAL LICENSE APPLICATION  
LAWN CARE SERVICES**

No person, firm, corporation, or other entity shall provide Lawn Care Services to the residents and/or businesses within the city limits of Westover without first applying for and obtaining a Seasonal Contractor's License from the City of Westover.

Be advised that all Seasonal Contractors must abide by the applicable City Ordinances, which are attached for reference.

Additionally, a list of Clients must be provided and updated with the city on an ongoing basis.

\_\_\_\_\_  
APPLICANT'S NAME

\_\_\_\_\_  
COMPANY NAME

\_\_\_\_\_  
ADDRESS, INCLUDING CITY AND STATE

\_\_\_\_\_  
TELEPHONE NUMBER

\_\_\_\_\_  
DATE

\_\_\_\_\_  
LIABILITY INSURANCE CARRIER

\_\_\_\_\_  
MAKE AND MODEL OF VEHICLE TO BE USED

ALL LAWN CARE PROVIDERS MUST HAVE THE NECESSARY EQUIPMENT TO ENSURE THAT CLIPPINGS FROM GRASS, WEEDS AND VEGETATION (WHICH IS NOT PERMITTED ON SIDEWALKS, ALLEYS OR STREETS), IS REMOVED IMMEDIATELY. By my signature below, I understand and agree to abide by all of the regulations set forth on this contract and all applicable ordinances of the City of Westover.

\_\_\_\_\_  
Signature of Applicant

SEASONAL LICENSE FEE: \$90.00

LICENSE NUMBER: \_\_\_\_\_

\_\_\_\_\_  
CITY OFFICIAL APPROVING LICENSE

\_\_\_\_\_  
DATE

*Applicable penalty 705.99 (a)(b)*



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1<sup>ST</sup> QUARTER (July, Aug., Sept.)  
 2<sup>ND</sup> QUARTER (Oct., Nov., Dec.)  
 3<sup>RD</sup> QUARTER (Jan., Feb., March)  
 4<sup>TH</sup> QUARTER (April, May, June)  
 (CIRCLE QUARTER PAYING)  
 YEAR: \_\_\_\_\_

## BUSINESS AND OCCUPATION (GROSS SALES) TAX RETURN

BUSINESS NAME: \_\_\_\_\_ BUSINESS PHONE: \_\_\_\_\_  
 BUSINESS ADDRESS: \_\_\_\_\_ FEIN #: \_\_\_\_\_  
 CONTRACTOR'S WORK LOCATION: \_\_\_\_\_  
 LANDLORD'S RENTAL ADDRESS: \_\_\_\_\_

### COMPUTATION OF BUSINESS & OCCUPATION TAX (SEE INSTRUCTION SHEET)

BUSINESS CLASSIFICATIONS	GROSS SALES AMOUNT	RATE MULTIPLIER	TAX DUE
Gas Utility Companies		\$3.00 (X.0300)	\$
Manufactured Products		\$0.30 (X.0030)	\$
Retailers, Restaurants		\$0.50 (X.0050)	\$
Wholesalers		\$0.15 (X.0015)	\$
Electric, Power Companies		\$4.00 (X.0400)	\$
Contracting		\$2.00 (X.0200)	\$
Amusement		\$0.50 (X.0050)	\$
Service and All Other		\$1.00 (X.0100)	\$
Rents, Royalties or Fees		\$1.00 (X.0100)	\$
Banking and Other Financial		\$1.00 (X.0100)	\$
<b>TOTAL AMOUNT OF TAXES DUE</b>			<b>\$</b>
Add Penalty: 5% or \$10.00, whichever is greater for the 1 <sup>st</sup> month late filing.			\$ _____
Add Penalty: 5% for each additional quarter late on net amount of tax due.			\$ _____
<b>TOTAL TAX, PENALTY AND INTEREST DUE</b>			<b>\$</b>

Under penalty of perjury, I declare that I have examined this return and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct and complete.

NAME AND TITLE OF OFFICER EXECUTING RETURN:

NAME OF OFFICER: \_\_\_\_\_ TITLE: \_\_\_\_\_ DATE: \_\_\_\_\_

SIGNATURE OF OFFICER: \_\_\_\_\_ PERSON TO CONTACT CONCERNING RETURN: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_

FORM IS NOT PROPERLY FILED UNLESS ALL SCHEDULES ARE COMPLETE

**1111.07 GRASS, WEEDS AND VEGETATION.**

- (a) No owner of any lot of ground, place or area within the City, or the agent of such owner, or the occupant thereof, shall permit on such lot of ground, place or area, or upon any sidewalk abutting the same, any weeds, brush, poison ivy, trees, plant growth, filth, dirt, rubbish, debris, or any other deleterious material which may endanger or injure neighboring property or the health, safety or welfare of the residents of the City, to grow or remain thereon, clippings from grass, weeds and vegetation shall not be permitted on sidewalks, alleys or streets.
- (b) The Public Works Director is authorized and empowered to give a written notice to the owner of any such lot, place or area within the City, or the agent of such owner, or the occupant thereof, to cut and remove any such grass clippings, weeds, deleterious and unhealthful growth, or other noxious matter found growing or being on such property or upon the sidewalk abutting the same. Such notice may be personally served upon the owner, his agent or the occupant of the property, or may be mailed by registered mail addressed to such owner, agent or occupant at his last known address.
- (c) Upon the failure, neglect or refuse of any owner, agent or occupant so notified to cut and remove such grass clippings, weeds, deleterious and unhealthful growth, or other noxious matter growing and remaining upon the property or upon the sidewalk abutting the same within seven (7) days after receipt of the written notice herein provided for, the Public Works Director shall have the option to either cause a warrant to be issued against any person owning or occupying any such lot, place or area within the City, or order the cutting and removal of such grass clippings, weeds, deleterious and unhealthful growth, or other noxious matter by the City.
- (d) When the City has effected the removal of such grass clippings, weeds or noxious growth, the actual cost thereof plus accrued interest at the rate of ten percent (10%) per year from the date of the completion of the work, if not paid by the owner, agent or occupant prior thereto, shall be charged to the owner of such property on the next bill for the service charges forwarded to such owner by the City and the charge shall be due and payable by the owner at the time of payment of such bill for service charges. Where the full amount due the city is not paid by the owner, agent or occupant within sixty (60) days after the cutting and removal of such grass, weeds, deleterious and unhealthful growth, or other noxious matter, the Mayor (or designee) shall record in the office of the County Clerk a sworn statement showing the cost and expense incurred for work, the date, place and property on which the work was done, and the name of the owner thereof. Recordation of such sworn statement shall constitute a lien upon the property in favor of the City and the payment thereof may be enforced as other liens are enforced under the laws of West Virginia.
- (e) Whoever violates any provision of this article shall be fined not more than five hundred dollars (\$500.00). (Ord. 388. Passed 6-3-13; Ord. 390. Passed 7-15-13.)